

NEW FOREST DISTRICT COUNCIL CABINET FORWARD PLAN

This Forward Plan lists matters on which decisions are likely to be considered by, or on behalf of the Council's Cabinet for a 12 month period. The Forward Plan also lists major decisions which fall within the definition of a "key decision" as outlined below:-

A key decision is one that is likely either:-

- a) to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service of function to which the decision relates (expenditure or savings are generally treated as significant if the sum exceeds £50,000 of unapproved savings or spend); or
- b) to result in an outcome which will have an impact, for better or worse, on a significant number of people living or working in an area comprising two or more wards in the Council's area; or to be significant in terms of its effect on communities in a ward.

The Cabinet consists of six Councillors and they are responsible for the following Portfolios:-

Councillor Jill Cleary – Leader of the Council
Councillor Steve Davies – Deputy Leader and Housing and Homelessness
Councillor Geoffrey Blunden – Environment and Sustainability
Councillor Jeremy Heron – Finance and Corporate
Councillor Dan Poole – Community, Safety and Wellbeing
Councillor Derek Tipp – Planning and Economy

Representations:

Anyone wishing to make representations about any matter included in this Forward Plan should contact the relevant report author seven working days before the first date shown for its consideration by the Cabinet.

Copies of Reports:

Anyone wishing to view or obtain a copy of any public report on any of the matters included in this Forward Plan should access [the Council's website](#).

Copies of reports and any relevant background documents can also be obtained by contacting the relevant report author named in this document. A reasonable charge may be made for hard copies of documents.

CABINET FORWARD PLAN - 1 JULY 2023 TO 30 JUNE 2024

Report Title	Proposed Decisions	Type of Decision	When is the decision being made?	Who are the key people/groups to be consulted before the decision is made and how will the consultation take place?		Report Author and Contact Details	Is the report likely to be considered in private?
				Inside the Council	Outside the Council		
Annual Performance and Budget Outturn	To consider the annual performance and budget outturn report.	Non-Key Decision	Cabinet - 5 Jul 2023	Executive Management Team, relevant Portfolio Holder and the Overview and Scrutiny Panels.	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk, Rebecca Drummond, Assistant Director Transformation rebecca.drummond@nfdc.gov.uk	Open
Transformation Update	To provide an update on the work to develop the transformation programme	Non-Key Decision	Cabinet - 5 Jul 2023	Executive Management Team and Resources and Transformation Overview and Scrutiny Panel	N/A	Rebecca Drummond, Assistant Director Transformation rebecca.drummond@nfdc.gov.uk, Adam Hobbs, Transformation and Improvement Manager adam.hobbs@nfdc.gov.uk	Open
Air Quality Management	To consider an update on air quality management.	Key Decision	Cabinet - 5 Jul 2023	Executive Management Team, Relevant Portfolio Holder, Housing and Communities Overview and Scrutiny Panel	N/A	Joanne McClay, Service Manager - Environment and Regulation joanne.mcclay@nfdc.gov.uk	Open
Rural England Prosperity Fund – Delivery Policy Update	To consider updates to the Rural England Prosperity Fund delivery policy	Key Decision	Cabinet - 5 Jul 2023	Executive Management Team, relevant Portfolio Holder	N/A	Sally Igra, Economic Development Team Leader sally.igra@nfdc.gov.uk, Clive Tritton, Interim Assistant Director, Place and Development	Open

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						clive.tritton@nfdc.gov.uk	
Waste and recycling collection policy	To consider the proposed waste and recycling collection policy	Key Decision	Cabinet - 5 Jul 2023	Executive Management Team, relevant Portfolio Holder, Overview and Scrutiny Panel	N/A	Chris Noble, Assistant Director Place Operations chris.noble@nfdc.gov.uk, Nicola Plummer, Performance and Project Manager nicola.plummer@nfdc.gov.uk	Open
Garden Waste Fees and Charges	To consider the proposed fees and charges to the Garden Waste collection service for the financial year 2024/25.	Key Decision	Cabinet - 5 Jul 2023	Executive Management Team, Place and Sustainability Overview and Scrutiny Panel and relevant Portfolio Holder	N/A	Chris Noble, Assistant Director Place Operations chris.noble@nfdc.gov.uk	Open
Hardley Depot	To approve the construction of a new operations depot	Key Decision	Cabinet - 5 Jul 2023 Council - 10 Jul 2023	Executive Management Team and relevant Portfolio Holders	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk, Andrew Smith, Service Manager - Estates and Valuation andrew.smith@nfdc.gov.uk	Part exempt <i>Part of the report will contain exempt information which, if disclosed, would prejudice the commercial interests of the Council.</i>
Financial Monitoring Report	To provide an update on the 2023/24	Key Decision	Cabinet - 2 Aug 2023	Executive Management	N/A	Alan Bethune, Strategic Director of Corporate Resources &	Open

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(based on performance April to June 2023 inclusive)	General Fund, Capital Programme and Housing Revenue Account.			Team and relevant Portfolio Holder		Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	
Strategic Risk Register	To consider the adoption of the Strategic Risk Register	Key Decision	Cabinet - 6 Sep 2023	Executive Management Team and Audit Committee	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk, James Clarke, Insurance & Risk Officer james.clarke@nfdc.gov.uk	Open
Medium Term Financial Plan - Scene Setting	To consider the development of the Medium Term Financial Plan	Key Decision	Cabinet - 4 Oct 2023	Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Car Parking and Keyhaven River Fees and Charges 2024	To consider the car parking fees and charges in the District Council owned car parks and the fees and charges along Keyhaven River.	Key Decision	Cabinet - 4 Oct 2023 Council - 9 Oct 2023	Place and Sustainability Overview and Scrutiny Panel, Executive Management Team and relevant Portfolio Holder	N/A	David Hurd, Enforcement Manager david.hurd@nfdc.gov.uk, Chris Noble, Assistant Director Place Operations chris.noble@nfdc.gov.uk	Open
Financial Monitoring Report	To provide an update on the 2023/24	Key Decision	Cabinet - 1 Nov 2023	Executive Management	N/A	Alan Bethune, Strategic Director of Corporate Resources &	Open

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(based on performance April to September 2023 inclusive)	General Fund, Capital Programme and Housing Revenue Account.			Team and relevant Portfolio Holder		Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	
Medium Term Financial Plan Update	To consider an update to the Medium Term Financial Plan	Key Decision	Cabinet - 6 Dec 2023	Executive Management Plan and relevant Portfolio Holder	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Council Tax Reduction Scheme 2024/25	To agree the Council Tax Reduction Scheme for 2024/25	Non-Key Decision	Cabinet - 6 Dec 2023 Council - 11 Dec 2023	Executive Management Team, relevant Portfolio Holder, Resources and Transformation Overview and Scrutiny Panel	A six week consultation on the proposals will be carried out.	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Community Grants 2024/25	To consider the Community Grants for inclusion in the 2024/25 budget.	Key Decision	Cabinet - 7 Feb 2024	Community Grants Task and Finish Group, Housing and Communities Overview and Scrutiny Panel and Portfolio Holder - Community, Safety and Wellbeing	N/A	Ryan Stevens, Service Manager - Revenues and Benefits ryan.stevens@nfdc.gov.uk	Open
Financial Monitoring (based	To provide an update on the 2023/24	Key Decision	Cabinet - 7 Feb 2024	Executive Management	N/A	Alan Bethune, Strategic Director of Corporate Resources &	Open

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on performance April to December 2023 inclusive)	General Fund, Capital Programme and Housing Revenue Account.			Team and relevant Portfolio Holder		Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	
Capital Strategy 2024/25	To consider the Capital Strategy 2024/25	Key Decision	Cabinet - 7 Feb 2024	Executive Management Team, relevant Portfolio Holder, Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Medium Term Financial Plan and Budget	To consider the Medium Term Financial Plan and setting of the 2024/25 budget	Key Decision	Cabinet - 21 Feb 2024 Council - 26 Feb 2024	Executive Management Team and relevant Portfolio Holder	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Asset Maintenance & Replacement Programme and General Fund Capital Programme 2024/25	To consider and recommend to Council the schedule of projects for inclusion in the 2024/25 budget	Key Decision	Cabinet - 7 Feb 2024 Council - 26 Feb 2024	Executive Management Team, relevant Portfolio Holder and Resources and Transformation Overview and Scrutiny Panel	N/A	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open
Housing Revenue Account budget and the housing sector capital expenditure programme for	To consider the Housing Revenue Account Budget and housing sector capital expenditure programme for	Key Decision	Cabinet - 21 Feb 2024 Council - 26 Feb 2024	Executive Management Team, relevant Portfolio Holder and Housing and Communities	Tenant Involvement Group	Alan Bethune, Strategic Director of Corporate Resources & Transformation, Section 151 Officer alan.bethune@nfdc.gov.uk	Open

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2024/25	2024/25			Overview and Scrutiny Panel			
Members' Allowances - Scheme to apply from 1 April 2024	To recommend to Council the annual scheme of members' allowances	Non-Key Decision	Cabinet - 7 Feb 2024 Council - 26 Feb 2024	Executive Management Team	N/A	Andy Rogers, Democratic Services Officer andy.rogers@nfdc.gov.uk	Open